



COURSE NAME: PRINCIPLES OF MANAGEMENT 1



Number of credits 2: theory 1.5 - practice 0.5

EXPECTED LEARNING RESULTS

Notation	Course expected learning outcomes After successfully completing this course, students are able to	Program expected learning outcomes
Knowledge		
K1	Applying general principles of management to analyze and solve organizational problems	ELO1, ELO4
K2	Applying appropriate content, tools and methods to plan, organize, lead and control within the organization.	ELO1, ELO4
Skill		
K3	Identify management information and methods for making decisions about the issues in the organization	ELO7
K4	Proficient use of tools to collect, process and synthesize information in management	ELO7
Autonomy and responsibility		
K5	Demonstrating initiative in learning, accumulating knowledge and experience; Proficient in searching for materials to get access to modern science and have a sense of lifelong learning	ELO14
K6	Demonstrating responsibility for professional ethics, sense of responsibility to the environment and social society	ELO14

COURSE DESCRIPTION

Chapter 1: Overview of management
 Chapter 2: Administrators and entrepreneurs
 Chapter 3: Information and administrative decisions
 Chapter 4: Planning function
 Chapter 5: Organizational function
 Chapter 6: Leadership function
 Chapter 7: Controlling function

STUDENT TASKS

- Attend at least 75% of the total number of lessons (theory and practice)
- Prepare for lectures, read reference books before going class
- Actively participate in questioning, exchanging, participating in group discussions and showing desire to learn.
- Join group discussion, midterm test and final exam



LEARNING METHODS

- Learning in class
- Team work
- Self learning
- E-learning



ASSESSMENT METHODS

- Point ladder : 10
- Subject score is the sum of all rubric scores multiplied by the respective weight of each rubric.
- Evaluation of the process: 50%: Attendance assessment, attendance; group discussion and midterm review
- End-of-term evaluation 50%: multiple choice or essay



LECTURER IN CHARGE

1. PhD. Bui Thi Nga
2. PhD. Pham Thi Huong Diu
3. MS Tran Thi Thanh Huyen
4. MS. Nguyen Ngoc Mai
5. MS. Dao Hong Van

