

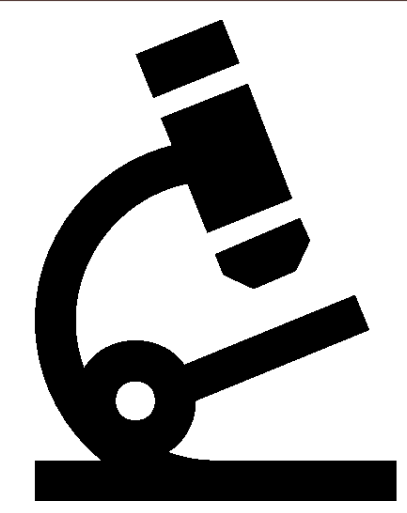


# COURSE SYLABUS

## ENVIRONMENTAL ADMINISTRATIVE MANAGEMENT

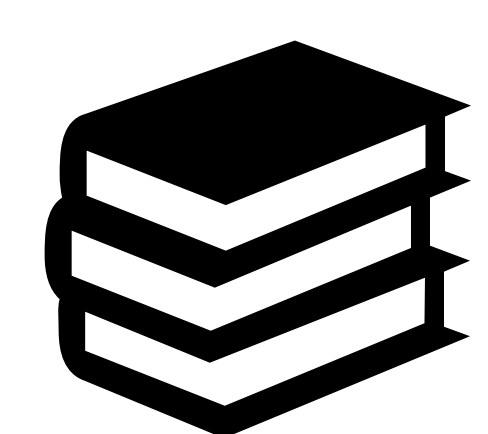
Credits: 02 (Lectures 02 – Practices 0 – Self-study 03)

Code: MT 03076



### EXPECTED LEARNING OUTCOMES

Abbreviation	Course expected learning outcomes After completion of this course, students can	Expected learning outcomes of the program
<b>Knowledge</b>		
CELO1	Synthesize basic theories of administrative management in Vietnam	ELO1: Apply the knowledge of natural sciences, politics, society, humanities, law, economics and understand contemporary issues in the field of
CELO2	Synthesize basic theories of environmental administrative management	ELO1: Apply the knowledge of natural sciences, politics, society, humanities, law, economics and understand contemporary issues in the field of
CELO3	Analyze functions and assigned duties of state agencies in environmental management system	ELO1: Apply the knowledge of natural sciences, politics, society, humanities, law, economics and understand contemporary issues in the field of
CELO4	Analyze basic administrative procedures in environmental administrative management	ELO3: Evaluate the impact of resource use and emissions on environmental quality ELO4: Develop sustainable solutions for the management and protection of the environment and resources based on different perspectives of science, humanities and society.
<b>Skills</b>		
CELO5	Collaboration in developing some basic environmental profiles	ELO7: Work in group and Lead the multi-functional team.
CELO6	Search and analyze appropriate materials for assigned tasks	ELO7: Work in group and Lead the multi-functional team.
<b>Attitudes</b>		
CELO7	Promote proactive and creative attitude through assigned tasks in class	ELO11: Determine a clear professional orientation, career passion and a sense of lifelong learning.

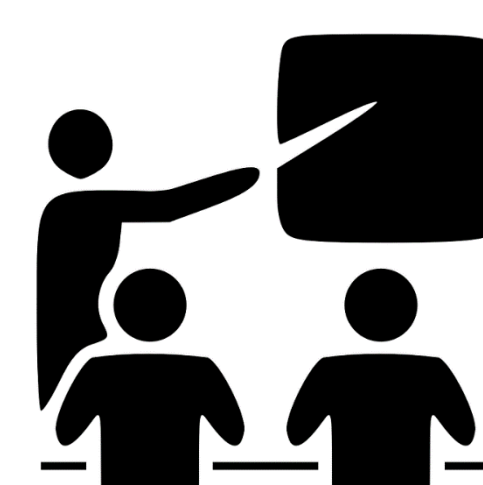


### COURSE CONTENTS

Chapter 1: Basic theories of administrative management in Vietnam

Chapter 2. Basic theories of environmental administrative management

Chapter 3. Basic administrative procedures in environmental administrative management



### LEARNING METHODS

- Self-study: reading the recommended documents
- Group discussion
- Practice on assigned topics
- E-learning: download lecturehandouts, references; submit the practical report; exchange issues related to the lectures, assignments and practice (if necessary)



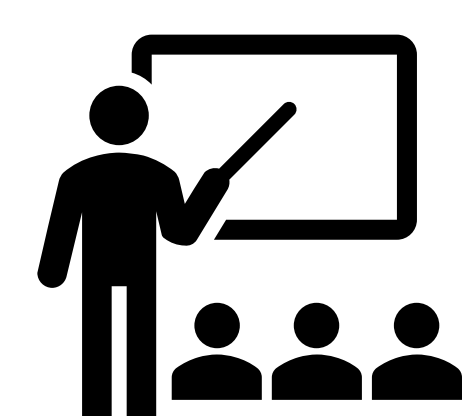
### EVALUATION AND GRADING

- Grading scale: 10

Participation (10%)

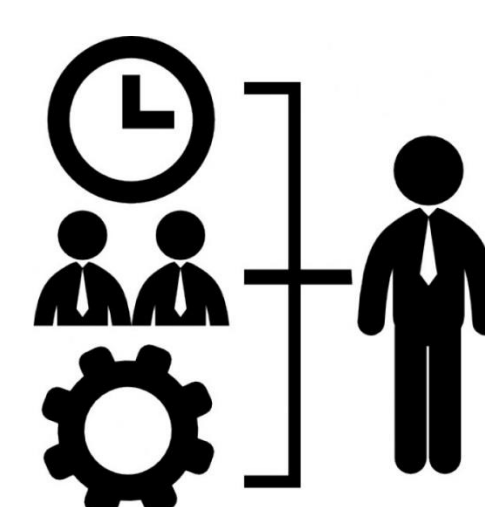
Group report and presentation (40%)

Final test (50%)



### RESPONSIBILITY OF STUDENTS

- Attendance: Students should attend at least 75% of the lecture hours and participate in class activities
- Presentation and practice: Students must join in and contribute to group's assignment and discussion in class.
- Self-study: reading the recommended documents



### LECTURERS

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