

Course RQ03039: LEADERSHIP CAPACITY

1. General course information

- Term: 7
- Credits: Total credits **2 (Lecture: 2 – Practice: 0)**
- **Self-study:** 6 credits
- Credit hours for teaching and learning activities: 30 hrs
- Self-learning: 90 hrs
- Department conducting the course:
 - Department of Planning and Investment
 - Faculty of Economics and Rural Development
- Kind of the course:

Foundation <input type="checkbox"/>		Fundamental <input type="checkbox"/>		Option <input checked="" type="checkbox"/>	
Compulsory <input type="checkbox"/>	Elective <input type="checkbox"/>	Compulsory <input type="checkbox"/>	Elective <input type="checkbox"/>	Compulsory <input checked="" type="checkbox"/>	Elective <input type="checkbox"/>

- Parallel course: None
- Prerequisite course: Sociology (RQ01011)
- Course language: English Vietnamese

2. Course objectives and Expected learning outcomes

*** Course objectives:**

- *Knowledge:*
 - Applying concepts related to leadership capacity in building high-tech models / advanced processes to produce fruit beard products to meet market needs.
 - Applying skills of debate and discussion on leadership issues, leadership's role, leadership's conditions in building high-tech models/advanced processes for producing fruit beard products to meet market demand.
- *Skill:*
 - Competently coordinate skills in building and developing internal relations in leadership, including i) establishing and controlling the connection in the group, (ii) resolving conflicts and relationships with others. outside during group work.
 - Behave appropriately with stakeholders in a diverse environment, respecting multicultural differences in leadership and decision-making.
- *Attitude:*
 - Identify own self-limitation and demonstrate leadership development in the profession.

*** Course expected learning outcomes**

Notation	Course expected learning outcomes (CLOs) After successfully completing this course, students are able to	Program expected learning outcomes
Knowledge		
CELO1	Apply leadership-related concepts to general problems in fruit and vegetable technology and the landscape industry	1.3
Skills		
CELO2	Evaluate self-performance and continuously improve	4.3
CELO3	Coordinate with stakeholders to collect information and data related to leadership effectiveness	5.1
CELO4	Behave appropriately with stakeholders in a diverse environment, respecting cross-cultural differences in leadership and decision-making	5.4
Attitude		
CELO5	Identify your limitations and demonstrate leadership development in the profession	10.1

3. Course description

RQ03039 – Leadership Capacity (2 credits: 2 – 0 – 6): Introduction; Leadership concepts, leadership competencies and leadership behavior; The nature of leadership and effective leadership behavior; Leadership capacity and gender; Leadership qualities and skills; Situations in leadership behavior; Leadership Models.

4. Teaching and learning & assessment methods

CELOs	CELO 1	CELO 2	CELO 3	CELO 4	CELO 5
Teaching methods					
Lecturing	x		x		x
Group exercise	x	x	x	x	x
Process assessment					
Rubric 1: Assessing the studying process (10%)	x	x	x		
Rubric 2: Group exercise (40%)	x	x	x	x	x
Final assessment					
Final exam (60%)	x	x	x	x	

5. Student tasks

- Attendance: All students taking this course must attend at least 75% of class lectures (in class or online).
- Preparation for the lecture: All students taking this course must read lectures, text books and materials before classes. If studying online, students are required to be online 2 minutes in advance.
- Group exercise: All students taking this course must do a group project and present their group project and discussion.
- Final exam: All students taking this course must take the final exam.

6. Text books and references

* *Text books/Lecture notes:*

1. Tran Dinh Thao (2018). Lecture on Leadership Capacity.
2. John C.Maxwell (2018). Developing the Leader within you 2.0.
3. Martin Lanik (2019). Effective leadership skills.
4. Matsuo Iwata (2019), 51 golden keys to becoming an inspirational leader.

* *Other references:*

1. Hougaard, Rasmus and Carter, Jacqueline (2018), “The Mind of the Leader: How to lead yourself, your people, your organization for extraordinary results”.

7. Course outline

Week	Content	Course expected learning outcomes
1	Chapter 1: LEADERSHIP AND LEADING CAPACITY	CELOs 1, 2, 3
	<i>A/ Lecture in class: (3 hours)</i> Theories lecture: (2 hours) 1.1. Leadership Fundamentals 1.1.1. The leadership concept 1.1.2. Leadership meaning 1.1.3. Leadership classification Presentation and discussion: (1 hour) a. Discuss leadership schools and concepts b. Discuss the leadership meaning	
	B/ Homework assignment: (9 hours) a. Read related documents	
2	<i>A/ Lecture in class: (3 hours)</i> Theories lecture: (3 hours) 1.2. A leader's ability 1.2.1. The concept of leadership capacity	CELOs 1, 2, 3, 4

	<p>1.2.2. Factors forming a capable leader</p> <p>1.2.3. Standards, qualities of leaders</p> <p>B/ Homework assignment: (9 hours)</p> <p>a. Read related documents</p>	
3	<p>A/ Lecture in class: (3 hours)</p> <p>Theories lecture: (2 hours)</p> <p>1.3. Key Leadership Skills</p> <p>1.3.1. Diplomacy skills</p> <p>1.3.2. Analytical skills</p> <p>1.3.3. Decision-making skills</p> <p>1.3.4. The art of management</p> <p>Presentation and discussion: (1 hour)</p> <p>a. Discuss and analyze diplomatic skills,</p> <p>b. Discuss analytical skills for leaders</p> <p>c. Discuss the decision-making skills of leaders</p> <p>d. Discuss and analyze the art of management</p> <p>B/ Homework assignment:: (9 hours)</p> <p>a. Read related documents</p>	CELOs 1, 2, 3, 5
4	<p>Chapter 2: THE PHYSIOLOGY OF LEADERSHIP AND MANAGEMENT</p> <p>A/ Lecture in class: (3 hours)</p> <p>Theories lecture: (2 hours)</p> <p>2.1. Psychological factors in leadership and management</p> <p>2.1.1. Subjects and subjects of leadership and management</p> <p>2.1.2. Some psychological characteristics of leaders</p> <p>2.1.3. Basic laws of the formation of psychological phenomena</p> <p>Presentation and discussion: (1 hour)</p> <p>a. Discuss and analyze the subjects and objects of leadership</p> <p>b. Discuss the psychological characteristics of leaders</p> <p>c. Discuss the psychological phenomena of leaders</p> <p>B/ Homework assignment: (9 hours)</p> <p>a. Read related documents</p>	CELOs 3, 4, 5
5	<p>A/ Lecture on class: (3 hours in-class)</p> <p>Theories lecture: (2 hours)</p> <p>2.2. Some psychological phenomena need attention in leadership and management activities</p> <p>2.2.1. The need for benefits</p> <p>2.2.2. Value orientation</p> <p>2.2.3. Public opinion</p>	CELOs 3, 4, 5

	<p>2.2.4. Internal conflict</p> <p>Presentation and discussion: (1 hour)</p> <p>a. Discuss and analyze the needs and benefits of leaders</p> <p>b. Discussing value orientation</p> <p>c. Discussing public opinion and resolving internal conflicts</p> <p>B/ Homework assignment: (9 hours)</p> <p>a. Read related documents</p>	
6	<p>Chapter 3: LEADERSHIP AND MANAGEMENT METHOD</p> <p>A/ Lecture in class: (3 hours)</p> <p>Theories lecture: (2 hours)</p> <p>3.1. Methods of planning goals and strategies</p> <p>3.1.1. Develop strategies and goals</p> <p>3.1.2. Build a plan</p> <p>3.1.3. Organizing, implementing, monitoring and evaluating</p> <p>Presentation and discussion: (1 hour)</p> <p>a. Discuss and analyze how to build strategies and goals</p> <p>b. Discuss how to make a plan</p> <p>c. Discuss how to organize implementation, monitoring, evaluation</p> <p>B/ Homework assignment:: (9 hours)</p> <p>a. Read related documents</p>	CELOs 3, 4, 5
7	<p>A/ Lecture on class: (3 hours in-class)</p> <p>Theories lecture: (2 hours)</p> <p>3.2. Decision-making methods and skills</p> <p>3.2.1. Identify the problem tree</p> <p>3.2.2. Collecting information and data</p> <p>3.2.3. Analytical methods</p> <p>3.2.4. Decision making and decision evaluation</p> <p>B/ Homework assignment:: (9 hours)</p> <p>a. Read related documents</p>	CLO 3, 4, 5
8	<p>A/ Lecture in class: (3 hours)</p> <p>Theories lecture: (2 hours)</p> <p>3.3. Modern leadership and management methods</p> <p>3.3.1. System access</p> <p>3.3.2. Flexible approach, process approach</p> <p>3.3.3. Capacity model</p> <p>3.3.4. Three skill method</p> <p>Presentation and discussion: (1 hour)</p> <p>a. Discuss, analyze the system approach, flexibility, and process</p>	CELOs 3, 4, 5

	<p>b. Discussing competency models c. Discuss the 3 skills method</p> <p>B/ Homework assignment: (9 hours) a. Read related documents</p>	
9	<p>Chapter 4: GENDER IN LEADERSHIP AND MANAGEMENT</p> <p>A/ Lecture in class: (3 hours) Theories lecture: (2 hours) 4.1. Gender issues in leadership 4.1.1. Some basic concepts of gender 4.1.2. Gender in leadership 4.1.3. Gender psychology in leadership and management Presentation and discussion: (1 hour) a. Discuss and analyze gender differences in leadership and management</p> <p>B/ Homework assignment: (9 hours) a. Read related documents</p>	CELOs 1, 3, 4, 5
10	<p>A/ Lecture in class: (3 hours) Theories lecture: (2 hours) 4.2. Solutions to integrate gender activities in leadership and management 4.3.1. Gender strategic orientation 4.3.2. Gender analysis 4.3.3. Solutions to strengthen the role of women in leadership Presentation and discussion: (1 hour) a. Discuss and analyze gender roles in leadership and management</p> <p>B/ Homework assignment: (9 hours) a. Read related documents</p>	CELOs 3, 4, 5

Annex: LIST OF LECTURERS TEACHING THE COURSE

Main Lecturers

Name: Nguyen Thi Minh Thu	Title: Doctor
Department of Planning and Investment, Faculty of Economics and Rural Development	Phone number: 04 6261 8486
Email: nguyenthiminhthu1977@gmail.com	Website: http://www.vnua.edu.vn/khoa/ktptnt
Contacting the lecturer: Face to face, contact through email, phone	

Name: Nguyen Tuan Son	Title: Associated Professor. Doctor
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Main Lecturers

Name: Tran Dinh Thao	Title: Associated Professor. Doctor
Department of Planning and Investment, Faculty of Economics and Rural Development	Phone number: 04 6261 8486
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Assistant Lecturer

Name: Dang Nam Phuong	Title: Master
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