COURSE SYLABUS

ENVIRONMENTAL ADMINISTRATIVE MANAGEMENT

Credits: 02 (Lectures 02 – Practices 0 – Self-study 03)

Code: MT 03076

EXPECTED LEARNING OUTCOMES

Abbreviation	Course expected learning outcomes After completion of this course, students can	Expected learning outcomes of the program
Knowledge		
CELO1	Synthesize basic theories of administrative management in Vietnam	ELO4: Develop sustainable solutions for the management and protection of the environment and natural resources based on different perspectives of natural science, social science, and humanities.
CELO2	Synthesize basic theories of environmental administrative management	ELO4: Develop sustainable solutions for the management and protection of the environment and natural resources based on different perspectives of natural science, social science, and humanities.
CELO3	Analyze functions and assigned duties of state agencies in environmental management system	ELO4: Develop sustainable solutions for the management and protection of the environment and natural resources based on different perspectives of natural science, social science, and humanities.
CELO4	Analyze basic administrative procedures in environmental administrative management	ELO4: Develop sustainable solutions for the management and protection of the environment and natural resources based on different perspectives of natural science, social science, and humanities.
Skill		
CELO5	Collaboration in developing some basic environmental profiles	ELO7: Work in groups and lead multi-functional teams effectively.
CELO6	Presentation, learning materials searching and analyzing skills	ELO7: Work in groups and lead multi-functional teams effectively.
Attitudes		
CELO7	Promote proactive and creative attitude through assigned tasks in class	ELO11: Define a clear career orientation; possess a passion for one's career and a sense of lifelong learning. ELO12: Demonstrate ethical standards of the profession, carrying out the responsibility of environmental protection and serving the sustainable development of Vietnam and the world

COURSE CONTENTS

Chapter 1: Basic theories of administrative management in Vietnam

Chapter 2. Basic theories of environmental administrative management

Chapter 3. Basic administrative procedures in environmental administrative management

LEARNING METHODS

- Self-study: reading the recommended documents
- Group discussion
- Practice on assigned topics
- E–learning: download lecturehandouts, references; submitthe practical report; exchange issues related the lectures, assigmentand prac/ce (if neccessary

EVALUATION AND GRADING

- Grading scale: 10

Participation (10%)	Group report and presentation (40%)	Final test (50%)

RESPONSIBILITY OF STUDENTS

- Attendance: Students should attend at least 75% of the lecture hours and participate in class activities
- Prensentation and practice: Students must participate and contribute to group's assignment and discussion in class.
- Self-study: reading the recommended documents

LECTURERS

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